



Community Care
NORTHUMBERLAND

Finance Committee Meeting

Friday, March 13, 2026 – 9:00 am

MEETING AGENDA

<https://us02web.zoom.us/j/83348866742>

Meeting ID: 833 4886 6742

Passcode: 169665

Welcome	Speaker:	Document:
1. Quorum & Approval of Agenda	Judy	Verbal
2. Land Acknowledgement	Judy	Verbal
3. Approval of Previous Minutes – Feb. 6, 2026	Judy	Attached
4. Business Arising		
4.1 Final Draft Operating & Capital Budget 2026/2027	Jordyn	Attached
4.2 KPMG Costing Proposal	Jordan	Attached
4.3 Draft Policies	Jordan/Tina	Attached
F-140 Petty Cash		
F-75 Equipment Disposal		
5. Termination		

Next Regular Meeting – Friday, May 8th, 2026 – 9:00 am

Finance Committee Meeting Minutes
Zoom Meeting – Friday, Feb 6, 2026– 9:00 am

Present: Judy McLean, Angela Grogan, Stephen Beauchamp, Tim Miller, Elaine Azzopardi, Jordyn Boivin (Analyst, CMH), Adam Kolisnyk (CFO, CMH), Tina Stephens, Jordan Prosper, Tatiana Lacerda (KPMG)

Regrets: Nora Jones

Topic	Discussion	Decision/Action
1. Quorum & Approval of Agenda	The meeting was called to order by Judy McLean, and a quorum was present.	Motion by: Stephen Beauchamp to approve the agenda. 2nd: Angela Grogan. Carried.
2. Land Acknowledgement	Judy offered a Land Acknowledgement	
3. Approval of Previous Minutes	3.1 Approval of Previous Minutes – Jan. 9, 2026	Motion by: Elaine Azzopardi to approve the minutes of Jan. 9, 2026. 2 nd by: Tim Miller. Carried.
4. Auditor Engagement	4.1 Audit Planning Report 2025/2026 Tatiana Lacerda from KPMG presented the Audit Planning Report for year ending March 31, 2026. The audit will take place May 25-May 29, 2026.	For Information Purposes
5. Financial Statements	5. 1 CCN Q3 Results Jordyn presented the committee with the Q3 financial results. Overall CCN is sitting in a stable financial position. An individual financial positions of MOW's, In-Home Services and Transportation was included in the package. An Eastern regional comparison of other Community Care providers was also included in the package. Committee felt the comparison chart would be beneficial to speak to at the Board level. 5.2 Q3 Internal Controls Jordyn presented the signed Internal Controls for Q3.	Motion by: Angela Grogan to accept the Q3 financial results as presented. 2 nd by: Elaine Azzopardi. Carried. For Information Purposes
6. Business Arising	6.1 Auditor Costing Discussion Jordan informed the Committee that he met with Katie Mahon and Tatiana Lacerda from KPMG. With this being the last year of the contract with CCN & KPMG, Jordan asked if KPMG would be willing to provide CCN with a costing proposal for further	Jordan will reach out to KPMG to request a 2-year costing plan. He will present the proposal at the March Finance meeting.

	services. Katie suggested making a 1- or 2-year costing proposal, and then CCN should go out to tender. The Committee felt a 2-year costing plan was appropriate at this time. That information will be brought back to the Committee at the March meeting.	
Terminate		Motion by: Stephen to terminate

Next Meeting: Friday, March 13, 2026 – 9:00 am - Zoom