



CommunityCare
NORTHUMBERLAND

Governance Committee Meeting

<https://us02web.zoom.us/j/85627076029>

Meeting ID: 856 2707 6029

Passcode: 945790

Thursday, Feb. 12, 2026 – 9:00 am

MEETING AGENDA

<u>Welcome</u>	<u>Speaker:</u>	<u>Document:</u>
1. Quorum & Approval of Agenda	Jessica	Verbal
2. Land Acknowledgement	Jessica	Verbal
3. Approval of Previous Minutes – Oct. 3, 2025	Jessica	Attached
4. Business Arising from Minutes		
4.1 Annual Board Declaration	Tina	Verbal
5. New Items		
5.1 Health & Safety Commitment 2026	Jordan	Attached
5.2 Nominating Committee Discussion	Jessica	Verbal
6. Work Plan Items		
6.1 Review CCN Bylaws	Jordan	Attached
6.2 Review Board Skills Matrix	Jordan	Attached
6.3 Review Draft Board Member Application	Jordan	Attached
6.4 Risk Management Plan	Jordan	Attached
7. Termination		

Next Regular Meeting – Friday, April. 10th – 9:00 am - Virtual

Governance Committee Meeting Minutes

Zoom Meeting – Friday, Oct. 3, 2025 – 9:00 am

Present: Jessica Clarke, Angela Grogan, Nadine Lee, Janet Burn, Trish Baird, Tina Stephens,

Regrets:

Topic	Discussion	Decision/Action
1. Quorum & Approval of Agenda	There was a quorum present.	Motion by: Jessica Clarke to approve the agenda. 2 nd by: Janet Burn. Carried.
2. Approval of Minutes	2.1 Approval of Previous Minutes – April 4, 2025	Motion by: Jessica Clarke to approve the minutes of April 4, 2025. 2 nd by: Janet Burn. Carried.
3. Business Arising	<p>3.1 Board Assessment Results Tina shared a high-level report on the results of the Board Assessment for 2024/2025. Overall, the results were positive. With a new CEO coming in the new year, it was decided to keep the current assessment.</p> <p>3.2 Whistleblower Policy – Trish let the Committee know that a Whistleblower Policy has been developed with the assistance of our Ethicist, Josh Landry.</p>	<p>For Information Purposes</p> <p>Trish will email out the policy after the meeting.</p>
4. Work Plan Items	<p>4.1 Work Plan 2025/2026 Trish suggested adding a review of the Bylaws to February of 2026. This way if changes need to be made, there is time to do that at the annual meeting in June. Reword 3.2 to “Review results of Board Member Evaluation”, Annual Board Declarations – Add more description.</p> <p>4.2 Review Terms of Reference Terms of Reference look good. No changes are needed.</p>	<p>For Discussion Purposes</p> <p>For Discussion Purposes</p>
5. Policies	<p>5.1 Policies for Review BD – 10 New Member Orientation Suggested to change the orientation from 3 months to 6 months. Also, we will bring up at the next Board meeting that Governance is recruiting volunteers to be mentors to the new Board members. Tina will create a “mentor” list with contact information.</p> <p>BD-115 Board Committees & Committee Chairs This policy looks good, no changes needed.</p>	For Discussion Purposes.
Terminate		Motion by: Jessica to Terminate

Next Regular Meeting: Dec. 5th, 2025 – 9:00 am - Zoom