



Community Care
NORTHUMBERLAND

Finance Committee Meeting

Friday, Jan. 9, 2026 – 9:00 am

MEETING AGENDA

<https://us02web.zoom.us/j/83396653893>

Meeting ID: 833 9665 3893

Passcode: 309727

<u>Welcome</u>	<u>Speaker:</u>	<u>Document:</u>
1. Quorum & Approval of Agenda	Judy	Verbal
2. Approval of Previous Minutes – Nov. 7, 2025	Judy	Attached
3. Business Arising from Minutes		
3.1 F-140 Petty Cash Draft	Judy	Attached
3.2 F-75 Equipment Disposal Draft	Judy	Attached
3.3 Auditor RFP Discussion	Judy	Verbal
4. New Items		
4.1 2025/2026 Ontario Health One Time Funding Request	Trish	Verbal
5. Work Plan Items		
5.1 Review Fee Schedule & Policy	Trish	Attached
5.2 Review Inventory of Investments	Jordyn	Attached
5.3 Draft Budget	Jordyn	Attached
6. Termination		

Next Regular Meeting – Friday, Feb. 6, 2026 – 9:00 am

Finance Committee Meeting Minutes
Zoom Meeting – Friday, Nov. 7, 2025 – 9:00 am

Present: Judy McLean, Angela Grogan, Nora Jones, Tim Miller, Stephen Beauchamp, Jordyn Boivin (Analyst, CMH), Adam Kolisnyk (CFO, CMH), Tina Stephens, Trish Baird

Regrets: Elaine Azzopardi

Topic	Discussion	Decision/Action
1. Quorum & Approval of Agenda	The meeting was called to order by Judy McLean, and a quorum was present.	Motion by: Tim Miller to approve the agenda. 2nd: Nora Jones Carried.
2. Approval of Minutes	2.1 Approval of previous minutes – Sept. 12, 2025	Motion by: Tim Miller to approve the previous minutes of Sept. 12, 2025. 2nd: Stephen Beauchamp Carried.
3. Financial Statements	<p>3.1 – CCN Q2 Financial Results Jordyn presented the Committee with the Q2 financial results. Overall, a positive picture heading into Q3 with a forecasted possible small surplus for fiscal yearend. A proposal was presented for the High Interest Savings Account, to possibly reinvest to maximize the interest income potential. Trish will contact Jeremy Hall from CIBC, to see if he can put together a proposal for the Jan. meeting. Also suggested, to look at each program, its funding pot, and the expense breakdown. In Q3 all 5 funding buckets will be presented, and the Transportation program will be reviewed.</p> <p>3.2 Q2 Internal Controls Q2 Internal Control document was presented by Jordyn.</p>	<p>Motion by: Nora Jones to accept the Q2 Financial Results as presented. 2nd: Angela Grogan Carried.</p> <p>For Information Purposes</p>
4. Work Plan Item	<p>4. MSAA Update Trish informed the Committee that she anticipates an MSAA extension coming for 2026/2027. Therefore, a CAPS budget submission will not be necessary, although CCN will have a budget for the Committee to review. Work on this will begin in Nov, Dec.</p>	For Information Purposes

