



**CommunityCare**  
NORTHUMBERLAND

## **Governance Committee Meeting**

<https://us02web.zoom.us/j/89107180011>

Meeting ID: 891 0718 0011

Passcode: 397977

**Friday, June 5, 2026 – 9:00 am**

### **MEETING AGENDA**

<b><u>Welcome</u></b>	<b><u>Speaker:</u></b>	<b><u>Document:</u></b>
1. Quorum & Approval of Agenda	Jessica	Verbal
2. Land Acknowledgement	Jessica	Verbal
3. Approval of Previous Minutes – April 10, 2026	Jessica	Attached
4. Business Arising from Minutes		
4.1 Board Orientation Update	Jordan	Attached
5. Work Plan Items		
5.1 Committee Membership 2026/2027	Jessica	Attached
5.2 Review Board Member Survey Results	Jessica	Attached

**Next Regular Meeting – TBD**

## Governance Committee Meeting Minutes Zoom Meeting – Friday, April 10, 2026 – 9:00 am

**Present:** Jessica Clarke, Nadine Lee, Janet Burn, Angela Grogan, Jordan Prosper, Tina Stephens

Regrets:

Topic	Discussion	Decision/Action
<b>1. Quorum &amp; Approval of Agenda</b>	There was a quorum present.	Motion by: Nadine Lee to approve the agenda. 2 <sup>nd</sup> by: Janet Burn Carried.
<b>2. Land Acknowledgement</b>	Janet offered the Land Acknowledgement	
<b>3. Approval of Minutes</b>	3.1 Approval of Previous Minutes – Feb. 12, 2026	Motion by: Nadine Lee to approve the minutes of Feb. 12, 2026. 2 <sup>nd</sup> by: Janet Burn. Carried.
<b>4. Business Arising</b>	4.1 Nominating Committee Briefing Note The Committee discussed the timeline for reviewing and selecting new Board Members. Jordan proposed a review meeting for May 5 <sup>th</sup> or 6 <sup>th</sup> with interviews being schedule May 11-14 <sup>th</sup> . The Committee approved this plan with Taryn Rennicks, joining as a community representative.	Tina will send out a doodle poll to Nominating Committee to review meeting times and dates.
<b>5. Work Plan Items</b>	5.1 Review Board Evaluation and Assessment Process The Committee discussed adapting a new Board evaluation tool, with Jordan presenting a streamlined version. Some felt this version may be too lengthy. The group agreed that Janet and Angela will review to identify and eliminate overlapping questions, with the goal of presenting a condensed version to the Board for the May meeting and with distribution before the end of the current Board cycle in June.  5.2 Review & Update Board Orientation The current orientation tracking sheet was presented. Jordan shared an orientation slide deck, which included a governance overview component. Including governance training will help new members understand fiduciary responsibilities and board expectations. There was a suggestion to include Foundation Board members in the orientation as well. An orientation day in early Sept. will be planned for all new CCN Board members, Foundation Board members, and existing members to review the slide deck, have lunch, and then go on a site visit to each office location throughout the County.	Janet & Angela will send their final version to Tina in a couple of weeks. Assessment to be sent out in late May, early June with results coming back to Governance in Oct.  Jordan will tailor the Governance slide deck to Community Care Northumberland.

	<p>5.3 Briefing Note – Meeting Cadence</p> <p>Jordan presented a proposal to change the Board meeting cadence from monthly to bi-monthly. This change would still maintain fiduciary responsibilities and align with current organizational needs. The Committee agreed to the new cadence and recommended presenting this to the full Board for approval at the April Board meeting.</p>	<p>Tina will include the briefing note outside the consent agenda for discussion and a motion by the Board.</p>
<p>Terminate</p>		<p>Motion by: Nadine to Terminate</p>

**Next Regular Meeting: June 5th, 2026 – 9:00 am – Zoom**