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| | <p>4.3 CCN/Foundation Working Group Update A meeting has been planned with Sherry Parsley, on May 8th.</p> <p>4.4 Foundation Update A meeting was held in March. Some financial decisions were discussed, and fundraising activities continue to be planned.</p> <p>4.5 OHT-N/Governance Advisory Committee OHT-N continues to work on projects. The Advisory Committee will meet twice a year. The first meeting is scheduled for May and the second meeting in Oct.</p> <p>4.6 Annual Meeting Some dates and possible locations were discussed for the upcoming Annual meeting. The date of Wednesday, June 25, worked well for everyone. Location and agenda for the meeting will be communicated at a later date.</p> <p>4.9 In Camera Session .</p> | <p>For Information Purposes</p> <p>For Information Purposes</p> <p>For Information Purposes</p> <p>For Information Purposes</p> <p>Motion by: Jackie Gardner-Nix to move into camera. 2nd by: Selena Forsyth Carried. Motion by: Jessica Clarke to move out of camera. 2nd by: Judy McLean. Carried</p> |
| 5. Termination | | Motion by: Selena Forsyth |

Next Meeting – Friday, April 25, 2025 - Zoom

Governance Committee Meeting Minutes Zoom Meeting – Friday, April 4, 2025 – 9:00 am

Present: Jessica Clarke, Jackie Gardner-Nix, Stephen Beauchamp, Angela Grogan, Trish Baird, Tina Stephens,

Regrets:

| Topic | Discussion | Decision/Action |
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| 1. Quorum & Approval of Agenda | There was a quorum present. | Motion by: Angela Grogan to approve the agenda. 2 nd by: Jackie Gardner-Nix. Carried. |
| 2. Approval of Minutes | 2.1 Approval of Previous Minutes – Feb. 14, 2025 | Motion by: Jackie Gardner-Nix to approve the minutes of Dec. 6, 2024. 2 nd by: Stephen Beauchamp. Carried. |
| 3. Business Arising | 3.1 Draft Ethical Review of Research Proposals. Director of Hospice Services asked in the previous meeting the Committee to review this policy. Suggestion to add a box to comment on a reason for refusal. 3.2 – Risk Management Plan update Trish informed the Committee that the Risk Management Plan is currently being worked on by the Senior management and the Financial Analyst from CMH. | Motion by: Jackie Gardner-Nix to accept the draft Ethical policy. 2 nd by: Angela Grogan Carried. For Information Purposes |
| 4. New Business | 4.1 Draft Whistleblower Policy Good discussion around this policy. Suggestions to add information about our Ethicist, Josh Landry, and would it be beneficial to provide some training for staff around this topic. This policy will be a work in progress. . | For Discussion Purposes |
| 5. Work Plan Items | 5.1 Review Board Orientation Suggested additions to the Orientation document would be information about contracted out financial back office and contact information for CCN Ethicist, Josh Landry. 5.2 Review Board Evaluation & Assessment Committee felt it was best to leave the Assessment as is for now, especially with the CEO retiring. Add this as an item for the next Board meeting to let the Board know this will be sent out in early May for completion. | For Information Purposes. For Discussion Purposes |

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| <p>6. Policy Review</p> | <p>6.1 Polices for Review</p> <ul style="list-style-type: none"> ➤ BD-75 Code of Conduct – bullet around social media be added. ➤ BD-170 In Camera Session – Policy looked good. Add comment about it now being a standing item on the agenda. ➤ BD-180 Board Governance – Community Members Add a more descriptive process to this policy. | |
| <p>Terminate</p> | | <p>Motion by: Jackie to Terminate</p> |

Next Regular Meeting: June 6, 2025

I. STRATEGIC PLAN: CORE AREAS OF FOCUS (2022-2026)

Primary & Specialty Care - Improve access to primary and specialty care and services in our region.

Maturing OHT-N's Primary Care Network (PCN)

- The PCN is building a “WhatsApp Community” for online communication with providers, leaders, and clinicians.
- New OHT-N PCN Clinical Coordinator onboarded to support growth of PCN and build on communication pathways.

County-Wide Physician Recruitment Plan

- The Physician Recruitment Steering Committee and additional interest holders are completing the final phase in developing recommendations for a county-wide recruitment plan, partnering with Toronto Metropolitan University, for a design thinking event, Apr/25.

Expanding Services to Unattached Patients - Rural Outreach Clinic (ROC)

- New physician joining ROC on Mar 31 to provide episodic primary care to unattached patients.

Integrated Clinical Pathways: COPD

- Five OHT-N partner organizations in the Primary Care Working Group completed a self-assessment of the Health Quality Ontario, Quality Standards for patients with COPD, identifying areas of opportunity to improve care, collaborate across organizations, and set priorities for a quality improvement workplan.

Older Adults - Support older adults living with complex conditions to live and age well at home.

Alderville First Nation Senior Accessibility Residence

- Continue to collaborate with Alderville First Nation's project team on design and implementation plan.

Essential Care Partner Program

- In partnership with NHH, OHT-N is launching the Ontario Caregiver Organization's Essential Care Partner Program, to enhance patient care by identifying, including, and supporting care partners as integral members of the healthcare team.

Unattached Patients Planning Event- Mar 20

- Completed successful co-design planning event with 25 OHT-N partners and Experience Partners to develop a tool to assist older adults who do not have primary care providers in finding healthcare services.

Mental Health & Addictions - Improve access and services for those who have mental health and addiction needs.

Developing Mental Health & Addictions Service Directory

- Co-designing a virtual service directory in partnership with the Mental Health & Addictions Working Group to develop an accessible and comprehensive guide for community members looking for local mental and addiction services.

II. CLINICAL PRIORITIES

Integrated Care Through Equity Approaches

Equity, Inclusion, Diversity, Anti-Racism (EIDA-R) and Indigenous Cultural Awareness & Safety (ICAS) Plan

- Completed a comprehensive multi-year work plan to ensure progress toward equitable healthcare access, culturally safe services, and inclusive decision-making, ultimately improving health outcomes for Northumberland County.

Women's Health Event/Cancer Screening Clinic

- Planning event in partnership with CHCN for spring 2025 with education booths, guest speaker, and access to cervical cancer screening appointments.

System Navigation

OHT-N Navigation Platform

- Completed draft and in process of receiving feedback on website health services navigation platform.
- New site will have direct referral application to improve access to local resources for patients, family members, caregivers, and providers.
- Target for launch, May/25

III. STRUCTURAL PRIORITIES

Data & Digital

Expanding Online Appointment Booking (OAB) Access for Primary Care Providers

- Supporting 69 OAB users, including 17 new users.
- OHT-N built websites for 2 Family Health Organization providers to have a platform for OAB links.

Digital Health Roadmap

- Completed the first draft of the OHT-N Digital Health Roadmap.
- The roadmap and accompanying workplan, provides a structured approach to addressing current challenges, defining a future state vision, and implementing key initiatives that will enhance the healthcare experience for providers, patients, and caregivers.

Communications & Community Engagement

Patient/Client, Family, Caregiver, Engagement Capable OHTs Self-Assessment

- Completed Self-Assessment Tool and action plan in collaboration with the OHT-N Experience Partner Council to assess and develop plan improvements regarding PFC engagement.

Expanding Patient Family and Caregivers in Council and Projects

- Recruitment planning in progress for new Experience Partners for Experience Partner Council and Experience Partners in projects.

Updating Communications Strategy & Plan

- New communication and community engagement plan complete and in approval process.

About Ontario Health Team of Northumberland

The Ontario Health Team of Northumberland is a county-wide collaboration of patients, caregivers, health, and community care providers, working together to improve patient, caregiver, and provider experience. The goal of the OHT is to build a connected and sustainable health care system, centred around the needs of patients.

Ontario Health Team Northumberland is supported by funding from the Government of Ontario