

Board Declarations

Board Meeting Date – February 28th 2025

RE: Hospice Palliative Care Association (HPCO) Accreditation – Governance Standards

Declarations List

MOTION: "To certify that Community Care Northumberland is in compliance with the HPCO accreditation evidence requirements listed below."

- The Board is comprised of no less than three directors (preferably five or more), a majority of whom must be at arm's length* to each other, to the most senior staff person and/or other management staff. *OO.GOV.1.22*
- No employee may be a Director. *OO.GOV.1.22*
- The composition of the Board demonstrates best practice with respect to minimizing real or perceived Conflict of Interest*. *OO.GOV.1.22*
- The Board has reviewed its practices or those of third-party providers in comparison to the Canadian Code of Practice for Consumer Protection in Electronic Commerce and has confirmed that they are consistent with it*. *OO.GOV.2.10*
- The Board accurately discloses all costs associated with its fundraising activities. *OO.GOV.3.09*
- The Board does not make claims that cannot be upheld or are misleading. *OO.GOV.3.09*
- The Board is sensitive in describing those it serves (whether using graphics, images, or text) and fairly represents their needs and how these will be addressed. *OO.GOV.3.09*

Motion By:

Seconded By:

Carried

Arm's Length

OO / VM / DH / VH / HR / GB / SC / CT

According to Duhaime's Law Dictionary, this term refers to "a transaction or relationship where there is an absence of control of the one over the other". It is also described as a relationship where "there are no bonds of dependence, control or influence, between the corporation and the person in question."

(Retrieved from <http://www.duhaime.org/LegalDictionary/A/ArmsLength.aspx>)

Conflict of Interest

OO / VM / DH / VH / HR / GB / SC / CT

A conflict of interest is a situation where a reasonable person would consider an individual to have an interest that may conflict with their own ability to act in good faith and in the best interest of the organization or position. Conflicts of interest arise whenever the financial or personal interests of the individual are, or appear to be, inconsistent or at odds with the interests of the organization or position. An appearance of a conflict of interest exists when it is reasonably likely that an observer may perceive a conflict of interest. A conflict of interest exists when the individual has an existing or potential interest in any entity, transaction or arrangement in which the organization or position also has an existing or potential interest, or when the individual will derive a financial or other benefit directly or indirectly from the organization or position. From the Canadian Foundation for Governance Research.

<http://cfgr.ca/about/conflict-of-interest-policy.php>

The Canadian Code of Practice for Consumer Protection in Electronic Commerce establishes benchmarks for good business practice for merchants conducting commercial activities with consumers online. CCN does not conduct commercial activities online but does accept donations online. The principles of the Code are followed for any person who is donating on-line to CCN.

A copy of the Code is available if any Board member would like to read (email CEO for a copy) or on-line at <https://publications.gc.ca/collections/Collection/lu23-1-2004E.pdf>