



Community Care
NORTHUMBERLAND

Finance Committee Meeting

Wednesday, June 19, 2024 – 9:00 am

MEETING AGENDA

<https://us02web.zoom.us/j/81559876395>

Meeting ID: 815 5987 6395

Passcode: 033202

<u>Welcome</u>	<u>Speaker:</u>	<u>Document:</u>
1. Quorum & Approval of Agenda	Judy	Verbal
2. Approval of Previous Minutes – April 8, 2024	Judy	Attached
3. New Business		
3.1 Draft Audited Statements – March 31, 2024 *Presented by Katie Mahon of KPMG.	Katie	Attached
3.2 Internal Controls Q4	Jordyn	Attached
4. Specialized Transportation Rates Report *Presented by Leiann Peart, Director of Client Services	Leiann	Attached
5. Termination		

Next Regular Meeting – TBD – 9:00 am

Finance Committee Meeting Minutes
Zoom Meeting – Monday, April 8, 2024 – 9:00 am

Present: Judy McLean, Jackie Gardner-Nix, Stephen Beauchamp, Tim Miller, Angela Grogan, Trish Baird, Meaghan Spencer (Finance Manager, CMH) Jordyn Boivin (Analyst, CMH), Adam Kolisnyk (CFO-CMH) Tina Stephens

Regrets: Donna Moulton

Topic	Discussion	Decision/Action
1. Quorum & Approval of Agenda	The meeting was called to order by Judy McLean and a quorum was present.	Motion by: Stephen Beauchamp to approve the agenda. 2nd: Tim Miller Carried.
2. Approval of Minutes	2.1 Approval of previous minutes – Feb. 9, 2024	Motion by: Stephen Beauchamp to approve the previous minutes. 2nd: Angela Grogan Carried.
3. Business Arising	<p>3.1 2024/2025 Agency Budget Review The 2024/2025 Agency budget was presented to the Committee. Detailed assumptions & explanatory notes were included and variances from 2023/2024 were also outlined in the presentation. Jordyn took questions from the Committee.</p> <p>3.2 2024/2025 MSAA Extending Letter The 2024/2025 MSAA (Multi Service Accountability Agreement) was circulated. This letter will be added in the Consent agenda items at the next Board meeting.</p>	Motion by: Stephen Beauchamp to accept the 2024/2025 Agency Budget as presented with a recommendation that the budget be presented at the next Board meeting for approval. 2nd: Angela Grogan Carried.
4. Termination		Tim made the motion to terminate.

Next Meeting: TBD – 9:00 am - Zoom