



CommunityCare
NORTHUMBERLAND

Governance Committee Meeting

<https://us02web.zoom.us/j/82441764556>

Meeting ID: 824 4176 4556

Passcode: 538528

Tuesday, Oct. 11, 2022 – 9:00 am

MEETING AGENDA

Welcome	Speaker:	Document:
1. Quorum & Approval of Agenda	Elaine	Verbal
2. Approval of Previous Minutes – June 3, 2022	Elaine	Attached
3. Business Arising from Minutes		
3.1 Risk Register Update		Defer
3.2 Results of Board Questionnaire		Defer
4. New Business		
4.1 Strategic Plan Quotes	Trish	Attached
5. Work Plan Items		
5.1 Policy Review Discussion		Defer
5.2 Review Committee Work Plan & Terms of Reference		Defer
5.3 Review Bylaws in 2022		Defer
6. Termination		

Next Regular Meeting – Friday, Dec. 2, 2022 – 9:00 am
Zoom Meeting

Governance Committee Meeting Minutes Zoom Meeting – Tuesday, Oct. 11, 2022 – 9:00 am

Present: Stephen Beauchamp, Elaine Azzopardi, Cindy Anthony, Trish Baird, Tina Stephens

Regrets: Jessica Clarke

Topic	Discussion	Decision/Action
1. Quorum & Approval of Agenda	There was a quorum present.	Motion by: Cindy Anthony to approve the agenda. Seconded: Stephen Beauchamp Carried.
2. Approval of Minutes	2.1 Approval of Previous Minutes – June 3, 2022	Motion by: Cindy Anthony to approve the minutes of June 3, 2022. Seconded: Elaine Azzopardi Carried.
3. Business Arising	3.1 Risk Register Update - Defer 3.2 Results of Board Questionnaire - Defer	These items will be brought back for discussion at the December meeting.
4. New Business	4.1 Strategic Plan Quote Trish presented the Committee with the 2 quotes from Laridae and the Potential Group. After much discussion the Committee felt confident in making a recommendation to the Board to move forward with the Laridae quote. Trish will reach out to do a reference check with another agency who has used Laridae to get feedback on their experience. If the reference check is positive, the Committee will put forth their recommendation.	Motion by: Cindy Anthony to recommend the Laridae quote, option #3, at a cost of \$21,175 +HST to the Board, conditional on a positive reference check to be completed by Trish. Seconded: Elaine Azzopardi. Carried.
5. Work Plan Items	5.1 Policy Review Discussion 5.2 Review Committee Work Plan & Terms of Reference 5.3 Review Bylaws The above items will be discussed in length at the next Committee meeting in December. Trish pointed out that ONCA (Ontario Not-for-Profit Corporations Act) took effect in October in 2021 and our bylaws must comply by 2024, therefore, they will need to be reviewed this year.	Defer Defer Defer For Information Purposes

	<p>The other big item for the committee this year will be the Strategic plan.</p> <p>Tina sent out the work plan which has the dates for the next meetings at the top. Everyone was good with keeping the 1st Friday of the month at 9:00 am.</p>	
6. Termination		Motion made by Cindy Anthony to Terminate.

Next Regular Meeting: Friday, December 2, 2022