

Governance Committee Meeting

 $\underline{https://us02web.zoom.us/j/86724410231}$

Meeting ID: 867 2441 0231 Passcode: 313151

Friday, March 31, 2023 – 9:00 am MEETING AGENDA

Welcome	Speaker:	Document:
1. Quorum & Approval of Agenda	Elaine	Verbal
2. Approval of Previous Minutes – Feb. 17, 2023	Elaine	Attached
 Business Arising from Minutes 3.1 Bylaws Update (Guest Speaker – Daniel Joseph – SMM Law) 	Trish	Attached
4. New Business/Work Plan Items4.1 Review & Update Board Orientation4.2 Board Evaluation & Assessment Process	Trish Elaine	Attached Attached
5. Termination		

Next Regular Meeting - June 2, 2023



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Governance Committee Meeting Minutes Zoom Meeting – Friday, March 31, 2023 – 9:00 am

Present: Elaine Azzopardi, Jessica Clarke, Cindy Anthony, Stephen Beauchamp, Trish Baird, Tina Stephens, Guest Speaker - Daniel Joseph, SMM Law

Regrets:

Topic	Discussion	Decision/Action
1. Quorum & Approval of Agenda	There was a quorum present.	Motion by: Cindy Anthony to approve the agenda. Seconded: Stephen Beauchamp Carried.
2. Approval of Minutes	2.1 Approval of Previous Minutes – Feb. 17, 2023	Motion by: Jessica Clarke to approve the minutes of Feb. 17, 2023. Seconded: Cindy Anthony Carried.
3. Business Arising	3.1 Bylaws Update Daniel Joseph, from SSM Law, presented the suggested edits to the Bylaws that will be compliant with the new rules set out in ONCA (Ontario Not-For-Profit Corporations Act). Minor wording suggestions, grammatical revisions were added along with direct quotes from the Act for easy reference for the Members. Upon review, three more minor changes were discussed. Daniel will make changes and send revised copy for approval.	Motion by: Jessica Clarke to recommend the final version be brought to the next Board meeting for approval. Seconded: Stephen Beauchamp Carried
4. New Business/Work Plan Items	4.1 Review & Update Board Orientation Committee reviewed BD-10 – New Member Orientation policy. No suggested changes at this time. Suggestion made to add information about Ed's House Foundation and its relationship to CCN on the orientation check list. Another suggestion was having an orientation day, where new members can be given information on the organization and possibly tour the facilities and programs. This invite would also be extended to current Board members. 4.2 Board Evaluation & Assessment Process	For Information Purposes Tina will send this out to the
	The yearly Board Evaluation and Assessment was reviewed. Suggested section on Board Education to be added. Committee felt electronic version was quick and easy to use,	Board in April for completion. Results will come back to Governance for the June meeting

	but it is too lengthy. Trish and Tina will review all the questions and makes some changes to streamline the questionnaire. This will go out to the Board in April. Results will come back to Governance Committee for the June meeting for review.	
6. Termination		Motion made by Jessica Clarke to
		Terminate.

Next Regular Meeting: June 2, 2023 - 9:00 am