SECTION: Board of Directors **POLICY:** New Member Orientation

DATE ISSUED: July 8, 2011 **NUMBER:** BD-10

REVIEWED: Jan/16, Oct/19, Mar/23

REVISED: May/22 **NEXT REVIEW:** March 2026

POLICY:

The purpose of orientation is so that each Board member can function effectively and contribute in decision-making processes.

After completing orientation, the new Board members will be able to:

- Demonstrate familiarity with the broad general issues in the community support sector and knowledge of current health care issues.
- Participate in Board discussions regarding the mission, vision, values and strategic plan of Community Care Northumberland.
- Describe the role and responsibility of Board members, the structure of the Board, and the purpose of each Board committee.
- Understand the financial status of the organization, the annual cycle of budget planning, funding sources, and the requirements of Ontario Health accountability agreements.
- Demonstrate understanding of the programs and services offered by Community Care Northumberland and where possible visit CCN sites across the County.

PROCEDURE:

Within the first 3 months of the new member's election or appointment, orientation is to be completed. The Chief Executive Officer will facilitate orientation to the Board.

New Board members will be assigned a 'Board Mentor' who will assist in orientation. The mentor is usually an experienced board member who provides knowledge, advice and support to the new member.

The Board Chairperson will check in with the new member after one year to ensure the member is comfortable in their knowledge of CCN and Board processes and procedures.